Student Organization Travel Contact List (Template)

E-mail this list and your scanned forms for your travelers to your SLL Coordinator no later than 5 business days prior to your trip.

Student Organization Name:	
Advisor Name:	
Travel Destination:	
Dates of Travel:	
Purpose of Travel:	
Modes of transportation being used:	

*List Names of all CSUSM students who are traveling for the above indicated event. Ensure that the **"Student Conduct Agreement"** and **"Release of Liability"** forms are complete and submitted for each traveler and enclose the forms in alpha order behind this list.*

Last Name	First Name	Liability & Conduct Forms Submitted (x)